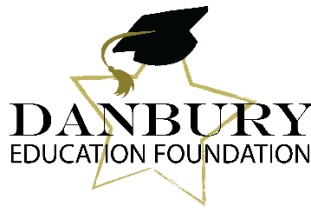


Innovative Teaching Grants

Spring 2023

**Grant Application Packet for Teachers
Innovative Teaching Grants**



**No Chromebook Grants will be awarded at this grant season. Software is allowed.
Please email if you have specific questions.**

January 16 th	Call for Grants
February 10th	Signed Paper Grants Due at Corresponding Principals Office no later than February 10th at 4:00 PM and a copy emailed to celia@danburyeducationfoundation.org both steps must be done to be considered. NO LATE APPLICATIONS ACCEPTED
February 11 th	Grant notebooks submitted to Grant Selection Committee
February 15 th	Education Foundation Board of Directors Meeting
Friday, March 3rd	Prize Patrol!



Innovative Teaching Grants

Guidelines for Grant Applications

Purpose:

Innovative Teaching Grants are designed to encourage, facilitate, recognize and reward innovative and creative instructional approaches to the accomplishment of program objectives. The Danbury ISD Education Foundation (DEF) is offering teachers and administrators the opportunity to apply for grants to support innovative programs or projects to support higher levels of student learning. The grants must enhance student academic performance and support the objectives, goals, and initiatives of the Campus Improvement Plan.

Persons Eligible to Apply for Grants:

Individuals or teams of individuals employed by the Danbury Independent School District who are involved in the instruction of students and have already been granted Chromebooks and need additional to complete a class set. Only one grant proposal may be submitted per applicant for each grant cycle.

Eligible Proposals:

Instructional approaches or projects designed to begin during the Spring 2023 and further semesters, and which meet the selection criteria. Grants may fund instructional and classroom materials, parent involvement programs, or any activity or material which supports higher levels of student academic achievement.

Award of Funds:

Grants of up to \$2000 will be awarded to individual teachers and campus teams. Departments and district-initiated programs or projects can apply for grants for up to \$5000. The number of awards will depend on funds available from DEF

Selection Criteria:

- The degree to which the grant supports the district goals and the Campus Improvement Plan and is specifically designed to address an area of need substantiated by data.
- The degree to which student academic performance is emphasized.
- The degree to which sound evaluation procedures are incorporated in the proposal.
- The degree to which the proposal represents a creative or innovative approach to the accomplishment of objectives. Funds are not typically available for recurring programs/projects. (The proposal should address a new project as opposed to one accomplished or under way.)
- The degree to which the proposal is clear and logical, including (a) specificity of objectives; (b) clarity of description of instructional procedures, methods or treatments; and (c) correspondence among evaluative procedures, objectives and treatments.

Grant Applications should be submitted to the DEF electronically and hard copy.
Email application as an attachment to celia@danburyeducationfoundation.org with GRANT APPLICATION in the subject line. A hardcopy with original signatures on the cover sheet must be submitted to Celia Lewis DEF Education foundation President. There will be a folder in the Elementary and High School office where the hard copies can be submitted.

Selection Process:

1. Application forms are attached.
2. Signed applications are due to the appropriate principal's office no later than 4:00 PM on February 10, 2023.
3. Applications will be reviewed and commented on by the Grant Application Review Committee made up of the following members:
 - a. The Programs Committee Members
 - b. DISD Director of Curriculum and Compliance (non-voting)
 - c. One or Two Community Members Appointed by the DEF President
4. If recommended for approval, the application is presented to the Board of Directors of DEF in summary form for review and formal approval.
5. If approved by the DEF Board of Directors, the application is collectively presented to the Danbury ISD School Board for formal acceptance of the grant funds.
6. Applicants will be notified of decisions by the date specified by the committee.

Responsibilities of Grant Recipients:

- Use the awards for the purposes intended.
- Funds must be expended by the date shown on the award paper immediately after awarded.
- Projects awarded must be fully implemented by the end of the following semester.
- Agree to share successful procedures in staff development sessions.

Responsibilities of Past Grant Recipients:

Before submitted another grant application--

- Previous awarded grant/project must be fully implemented.
- **Final information/video/pictures of how you used previous grant must be submitted to trina@danburyeducationfoundation.org by February 1, 2023. No text messages will be accepted.**

When applying for a grant, please remember the following:

- Do not use the name of your campus in the application.
- Grants are to be used to fund projects that cannot be provided for in the school and district budgets.
- Objectives and outcomes should be consistent with the goals of your school and the district.
- Grants cannot be used to fund teacher training or travel. When creating your budget, research carefully and be realistic. Small grants are just as likely to be awarded as large grants. Partial funding will be considered. Funds will not be awarded for budgeted items available from district resources.
- Projects awarded must be fully implemented by the end of the following semester.
- **Grant Applications should be submitted to the DEF electronically.** Email application as an attachment to celia@danburyeducationfoundation.org. A hardcopy with original signatures on the cover sheet must be submitted to DEF President Celia Lewis via Principals on campus.
- ****PLEASE INCLUDE SHIPPING AND ANY ADDITIONAL FEES INTO YOUR TOTAL. FAILURE TO INCLUDE THESE FEES WILL DISQUALIFY YOUR GRANT****

Tips for a Successful Application

Statement of Need:

- Describe the area of student achievement you wish to address and give any data that supports the need. Please include how this grant addresses district and campus goals.
- Keep the statement simple and straightforward.
- Show how project relates to the District/Campus Improvement Plan(s).

Objectives:

- Limit the number of objectives.
- Imply or state evaluation in the statement of objectives.
- Be specific.

Description of Proposed Project/Activity:

- Describe the problem or issue addressed.
- Show how the project supports the purpose.
- List steps to be followed in project implementation.
- Relate project to need and objectives.
- Be specific.

Evaluation:

- Relate to stated objectives.
- Indicate how you will know whether the project was successful.

Partners:

- Are there others who will participate in this project? (Rotary, Lion's Club, etc.)
- What will their roles be?



Innovative Teaching Grant Application Cover Page

Project Title: _____

Project Category: (choose one)

- Reading + Language Arts Science Science, Technology, Engineering + Math
- Special Education Technology in the Classroom Physical, Social + Emotional
- Welding The Arts

Name of Applicant(s)

Signature of Applicant(s)

_____	_____
_____	_____
_____	_____

School(s) _____

Grade(s) _____ (list each grade level)

Subject(s) _____

Number of Students _____

Amount of Grant _____

Primary target population to be served:

- students
- parents
- teachers

Implementation date(s): _____

Signature of Principal _____ Date _____

Signature of Director of Technology* _____ Date _____

** Required only when funds will be used to purchase technology and/or media equipment.*

Signature of Director of Support Services _____ Date _____

** Required only when funds will be used for construction or maintenance.*

(This page will not be seen by the Review Committee)

Innovative Teaching Grant Application

IMPORTANT - Do not include the name of your campus in the Project Title or application

Project Title: _____

Grade(s) _____ Subject(s) _____ Number of Students _____

This project is: (choose one)

new to the district

new to my campus

new to me

Have you received funds for this project from DISD previously? (choose one)

Yes No

DIRECTIONS: Please provide a summary for each area listed below.

Need:

Objectives:

Description of Proposed Project/Activity:

Evaluation Strategy: (Describe how you will know if your objectives are met. How will you share your program's successes with your peers?)

Partners: (Identify any school and/or community partners involved in the project and their respective roles.)

Sustainability: (If funded, how will you continue the program/project in the future? What will be the recurring costs? How will this program/project be funded in the future?)

DIRECTIONS: Note the budget distribution for each category. Be specific.

*****PLEASE INCLUDE SHIPPING AND ANY ADDITIONAL FEES INTO YOUR TOTAL. FAILURE TO INCLUDE THESE FEES WILL DISQUALIFY YOUR GRANT*****

Budget Items	Amount	Vendor	Budget Code Business Office Use
Supplies (please list)			
Equipment			

Grant Applications should be submitted to DEF electronically.

Email application as an attachment to celia@danburyeducationfoundaiton.org . A hardcopy with original signatures on the cover sheet must be submitted to THE OFFICE IN CORRESPONDING FOUNDATION ENVELOPES.

Education Foundation
Criteria for Grant Approval Reviewer Score Sheet
(THIS FORM TO BE USED BY DANBURY EDUCATION FOUNDATION COMMITTEE ONLY)

Application Number _____

Evaluator # _____

Project Title _____

Please rank the effectiveness of each item with 3 being high and 1 being low. Circle the number that best describes each statement.

<i>Criteria</i>				<i>Weighted Amount</i>	<i>Weighted Total</i>
Need is clearly stated. Supports district and campus goals.	3	2	1	X 3	
Objectives are specifically stated and measurable.	3	2	1	X 2	
Activities/procedures specifically stated and relate to purpose and objectives. Innovation is apparent.	3	2	1	X 3	
Evaluation strategy is clearly stated and relevant to the objectives and student performance.	3	2	1	X 2	
Budget is complete, realistic, accurate and appropriate.	3	2	1	X 2	
Project includes participation and support of parents, community and/or business partners.	3	2	1	X 1	
GRAND TOTAL					

Please check the statement below that best describes how you would rank this application.

- I would definitely recommend funding this project.
- I would recommend partial funding. Amount? \$ _____
- I would recommend funding this project if there were extra money.
- I would not recommend funding this project.

Additional Comments (please use next page if necessary)

Additional Comments: